Curriculum Builder

A step-by-step guide to integration with Canvas

libguides.fiu.edu/hacks/canvas
Logging In

Let’s get to work!
Start by going to Online.fiu.edu on your browser.
Select the CANVAS login.

Your username is your FIU username! Your password is your FIU password.

Forgot Password? | Login Instructions | Requirements Check
Supported Browsers Blackboard | Canvas

If you add/drop a course in MyFIU, it can take up to 24 hours for the change to be updated in Blackboard and Canvas. After 24 hours, if you’re still having an issue with a course you changed during the university’s add/drop period please contact LMS Help Support Services.

System maintenance is performed weekly between the hours of 11:59pm on Friday night through 5:00 AM on Saturday morning. We thank you for your patience and we apologize in advance for any inconvenience that this may cause.

Access will be available on the first day of class for the semester you are registered for. Please see the FIU Academic Calendar for important dates.
Log in using your My Accounts Username and Password.
After logging in, select your course from the Dashboard.

I will be using my “Sandbox1” course in this demonstration.
Curriculum Builder

Let’s start it up!
After creating a module using the dark blue “Module” button, you are ready to insert content.

Click on the gray, square “+” button to add content to your module.
On the “Add item” screen, you will need to select the content type. Choose “external tool” from the dropdown menu and “Curriculum Builder” from the list.

Click on the dark blue “Add Item” button in the lower right corner.
You will be redirected to the course. Click on the link to start adding content.
Finding Content

Let’s find some works!
After opening the page, you are ready to search our Curriculum Builder for supplemental content. You can search by Keyword, Author, or Title.

NOTE: You can navigate to your current reading list from the top bar. There are also links across the bottom if you need more help.
After searching, you may browse your results. You can also expand or limit your search using the facets on the left. Make and submit your changes to view the results.
When you locate a resource you would like to add, simply click on the button that says “Add to Reading List.”

If you change your mind, you can click on the button that says “Remove from Reading List” in the same panel.
When you are finished selecting with the initial search, scroll up to the top. You will have the option to search different words.

If you are finished selecting materials, click on the “See Current Reading List” in the top bar for more customization options.
Organizing Reading Lists

Let’s organize our work!
This is your reading list customization panel. You will use this panel to organize readings, give directions and provide notes for your students.
The first three panels allow you to:

1. **Add Folders.** Create folders to organize materials in a way that flows with your course. (Weekly, Monthly, Topical)
2. **Add Text or Instructions.** Tell students what chapter to read or key concepts to follow. You can drop these instructions right into a folder of your choosing.
3. **Add Web Resource.** Do you already have a great website you want your class to read? Drop it in here and assign it right in Curriculum Builder!
You can also rearrange the order of your materials by either typing in the sort order or by drag-and-drop.

You can move readings directly into folders or delete them from here too.

Items inside of folders can be modified as well. Next, we explore customizations we can make inside of folders.
From within a folder, perform the following actions:

1. Write Instructions
2. Add Web resources
3. Change the Sort Order (Typed or drag-and-drop)
4. Move/Delete Readings
Importing Reading Lists

Let’s share our work!
Locate the section towards the top, below the “Return to Course” link. These links provide you with sharing options.

NOTE: You can make your reading list public (open to other faculty) should you choose.

The middle option allows you to “Import from Existing List.” You can use other public lists (or reuse a list from a different class) instantly by selecting this link.
You have two options:

1. Select one of your previously created reading lists.
2. Select a public list created by a colleague.
Curriculum Builder

A step-by-step guide to integration

Questions? Go to libguides.fiu.edu/hacks/canvas