Curriculum Builder

A step-by-step guide to integration with Blackboard

libguides.fiu.edu/hacks/blackboard
Logging In

Let’s get to work!
Start by going to Online.fiu.edu on your browser.
Log in using your My Accounts Username and Password.
After logging in, select your course from the “My Courses” menu in the center.

I will be using the “Libguides Testing – Prod” course in this demonstration.
Curriculum Builder

Let’s start it up!
From the “Content” panel, under the “Tools” menu select “Curriculum Builder.”
On the “Create Curriculum Builder” screen, you will need to give the page a name. Other information is optional.

Click on “Submit” in the upper right when done.
Welcome to Your Sandbox Course

Professor Roary Panther

This is the course you will use for hands-on activities in Blackboard Learn workshops. You can play in this course all you want, but please don’t delete items that you might need in a subsequent workshop.

Syllabus

Attached Files: Syllabus.pdf (203.969 KB)

Read the syllabus before our first class session, please! Thank you.

Course Q&A

Ask your questions about the course or the syllabus here!

Note the page we just created is on the bottom of the list. Feel free to move it around.

Double-click to open the page.
Finding Content
Let’s find some works!
After opening the page, you are ready to search our Curriculum Builder for supplemental content. You can search by Keyword, Author, or Title.

NOTE: You can navigate to your current reading list from the top bar. There are also links across the bottom if you need more help.
After searching, you may browse your results. You can also expand or limit your search using the facets on the left. Make and submit your changes to view the results.
When you locate a resource you would like to add, simply click on the button that says “Add to Reading List.”

If you change your mind, you can click on the button that says “Remove from Reading List” in the same panel.
When you are finished selecting with the initial search, scroll up to the top. You will have the option to search different words.

If you are finished selecting materials, click on the “See Current Reading List” in the top bar for more customization options.
Organizing Reading Lists

Let’s organize our work!
This is your reading list customization panel. You will use this panel to organize readings, give directions and provide notes for your students.
The first three panels allow you to:

1. **Add Folders.** Create folders to organize materials in a way that flows with your course. (Weekly, Monthly, Topical)

2. **Add Text or Instructions.** Tell students what chapter to read or key concepts to follow. You can drop these instructions right into a folder of your choosing.

3. **Add Web Resource.** Do you already have a great website you want your class to read? Drop it in here and assign it right in Curriculum Builder!
You can also rearrange the order of your materials by either typing in the sort order or by drag-and-drop.

You can move readings directly into folders or delete them from here too.

Items inside of folders can be modified as well. Next, we explore customizations we can make inside of folders.
From within a folder, the following actions can be taken:

1. Text or Instructions can be composed.
2. Web resources may be added.
3. The Sort Order can be changed by either typing in a sort number or via drag-and-drop.
4. Readings can be moved out of the folder or deleted.
Importing Reading Lists

Let’s share our work!
Locate the section towards the top, below the “Return to Course” link. These links provide you with sharing options.

NOTE: You can make your reading list public (open to other faculty) should you choose.

The middle option allows you to “Import from Existing List.” You can use other public lists (or reuse a list from a different class) instantly by selecting this link.
You have two options:

1. Select one of your previously created reading lists.
2. Select a public list created by a colleague.
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