Libguides in Blackboard

1. Start by going to Online.fiu.edu on your browser.
2. Log in using you’re My Accounts Username and Password.
3. After logging in, select your course from the “My Courses” menu in the center.
4. From the “Content” panel, under the “Tools” menu select “Libguides.”
5. On the “Create Libguides” screen, you will need to give the page a name. Other information is optional. Click on “Submit” in the upper right when done.
   a. Note the page you just created is on the bottom of the list. Feel free to move it around. Double-click to open this page.
6. After opening the page, you will be asked to set up the LTI tool. From the dropdown menu, select our Libguides Site.
   a. HINT: There’s only one! FIU Libraries: research – libguides.fiu.edu
7. Next, select the content type.
   a. You can insert the following guide content:
      Full Guides || Single Pages || Content Boxes
   b. You can insert the following A-Z Database Content:
      All A-Z Databases || Subject Databases + Specialist Info || Subject Databases Specific A-Z Databases || New/Trial Databases
8. Next, select your guide from the “Guide” menu. You may browse or type the name of the guide to narrow down your choices.
9. The “Guide Page” menu determines which page on the guide opens when students launch the page. This is optional.
10. Once you have completed steps 6—9, click on the button to “Embed Content.”

Congrats!

You have successfully embedded a libguide into your Blackboard course.